

Practice sheet of ICT - Term-1

Class- III

Q. I. Multiple Choice Questions-

1. **Standard keyboard containskeys.**
(a) 102 (b) 103 (c) 104
2. **.....key appears in pair on the keyboard.**
(a) Ctrl (b) Alt (c) Shift (d) All of these
3. **A tool used for filling colours in closed figures.**
(a) Grass (b) Fill (c) Blur
4. **Symbols on the Desktop are known as**
(a) Icons (b) frames (c) picture
5. **The copied picture is displayed on this corner of the drawing area.**
(a) Right (b) left (c) center
6. **.....is the process of arranging icons according to some order.**
(a) Sorting (b) Arrange (c) Shuffling
7. **Click option on the text tab to keep the background colour white in a text box.**
(a) Transparent (b) Opaque (c) Color 1
8. **When we delete files, it goes tofolder.**
(a) My computer (b) Recycle bin (c) My documents
9. **Which icon on the desktop shows important details of the computer.**
(a) This PC (b) My computer (c) Both
10. **.....was the first operating system launched by Microsoft.**
(a) Windows (b) Microsoft Dos (c) Linux
11. **.....is known as the father of computer.**
(a) Bill Gates (b) Charles Babbage (c) None of these
12. **.....is the largest disk according to the capacity.**
(a) CD (b) DVD (c) Blue ray disk
13. **This key is pressed to come out of any program.**
(a) End (b) Esc (c) Shift
14. **Ready made stamps which can be flipped are present intool.**
(a) Stamp (b) Fill (c) Brush
15. **Tux Paint saves the fill in the form of**
(a) CD (b) DVD (c) thumbnail
16. **Who is the founder of Microsoft?**
(a) Charles Babbage (b) Bill Gates (c) Bill Kendrick
17. **Processing of data is done by**
(a) CPU (b) Input device (c) Output device
18. **The information displayed on the paper is called**
(a) Soft copy (b) hard copy (c) Mixed copy
19. **It is present on the right corner of the taskbar.**
(a) Notification area (b) Start button (c) Cortana

20.software is used to perform a specific work.

- (a) System (b) Application (c) None of these

21. This is keyboard shortcut to save our drawing in Paint.

- (a) Ctrl + S (b) Ctrl + X (c) Ctrl + O

22. User can get hard copy of the document by using

- (a) Mouse (b) Printer (c) Mouse

23. A tool used for giving attractive effects to your drawings-

- (a) Magic (b) Lines (c) Save

24. This button contains a list of different programs and applications.

- (a) Desktop (b) Taskbar (c) Start button

25.key combination bring the cursor at the beginning of the document.

- (a) Ctrl + Home (b) Alt + Home (c) Shift + Home

Q.II. Fill in the blanks-

ALU, Operating System, storage, white, Desktop, keyboard, CPU, recycle bin, hardware, software, monitor, Stamp, IPO, Edit colors, Backspace key, vertically, typing, desktop, Esc key, Booting, mirror, End, Mouse, CU, MU, ALU, Ctrl+S, Sorting,

1. The loading of system files in the computer system is known as
2. Arranging icons means
3. To flip the stamps we can usebutton option in Tux Paint.
4.works as a mediator between the user and the computer.
5. When we delete a file or folder it goes to
6. To erase the letter towards the left side usekey.
7. The first screen which appears on the computer after booting is called
8. Flip will turn the picture upside down.
9.performs the calculations.
10. CPU has three main parts-, and
11. To create a new colour click onoption.
12.devices are used for storing all the data and information.
13. Alphabet keys and number keys together are calledkeys.
14. Ready made stamps which can be flipped are present intool.
15. A computer uses thecycle.
16. Theof the computer is a processing device.
17. Pen drive is also called as
18. To flip the stamps we can usebutton option in Tux Paint.
19.is the most commonly is a processing device.
20. Computer is made up ofand
21.devices are used for storing all the data and information.
22.is an output device to display the result on the computer.
23. The information displayed on the monitor is called
24. Windows 10 is asoftware.

25.key is used to come out of the give program.
26. Transparent option will keep the background colour
27. To save a file, user uses the shortcut

Q.III. Answer the following questions-

1. Which tool is used to draw freehand patterns?
2. Which button is used for viewing all the saved drawings in the form of slides?
3. Name the keys which are in a pair on the keyboard.
4. Define booting.
5. What is an icon?
6. Name the two selection tools in the Paint window. What is an operating system?
7. What is processing?
8. Write the names of any three storage devices.
9. What is soft copy?
10. Name the most common system software.
11. What is a software? How many types of software are there?
12. Name the two colour options in Colors group.

Q.IV. Write 'True' or 'False' –

- 1) A keyboard has two sets of number keys.
- 2) Microphone is an input device.
- 3) Skew means to turn the image left to right.
- 4) Hard disk is put outside the computer.
- 5) Small blinking line on the screen is called cursor.
- 6) We can rotate or flip a picture horizontally or vertically.
- 7) The position of the taskbar cannot be changed.
- 8) We can select a picture or a part of a picture using select tool.
- 9) The flower tool is a stamp tool.
- 10) Windows 10 is a system software.
- 11) The speed of slide show view can be controlled using speed button.
- 12) Windows is the most popular operating system.
- 13) There are only six types of brushes available under the brushes button.
- 14) Grass effect can be used in green colour.
- 15) When we save the file in MS Paint, its name is shown at title bar.
- 16) We cannot delete the drawings which we do not want to keep.
- 17) There are 15 number of function keys on the keyboard.
- 18) CPU controls all the functions of a computer.
- 19) The NumLock key is pressed to activate numeric keypad on the right of the keyboard.
- 20) Press Home key to move the cursor to the end of the line.

Q.V. Answer in one word-

- 1) It has readymade stamps which can be flipped in Tux Paint.
- 2) Name the cartoon mascot of Tux Paint.
- 3) Computer works on which cycle?
- 4) What is called the information displayed on the screen?
- 5) On which tab, the Magnifier tool is present in MS Paint?
- 6) The colour box is selected to erase drawings with coloured background in MS Paint.
- 7) It has in-built web camera.
- 8) Which tool is to be clicked to type your name on the drawing?
- 9) The another name of operating system
- 10) Name the tool used for filling colours in closed shape figures.

NOTE- Do practice of matching and full forms too.